

Tender Notice for Inviting Quotations for Supply, Installation & Implementation of ERP System

GAIL DAV PUBLIC SCHOOL, a project school, managed by DAVCMC New Delhi sponsored by GAIL (India) Limited a Maharatna company, invites physical bids from eligible & qualified vendors for the supply, installation, implementation, and support of an ERP (Enterprise Resource Planning) system tailored for educational institutions.

GAIL DAV PUBLIC SCHOOL invites sealed Tenders from **eligible & qualified vendors** for ERP System to install in GAIL DAV PUBLIC SCHOOL. Interested companies/ vendors may submit sealed Tender.

CRITICAL DATE SHEET:

1	Published Date	03.07.2025
2	Bid Document Download Start Date and Time	03.07.2025
4	Bid Submission Start Date	14.07.2025
5	Bid Submission End Date and Time	14.07.2025 (04:00 PM)
6	Bid Opening Date and Time	16.07.2025 (02:00 PM)

PLACE OF SUBMISSION OF BID:

- **Submission through Speed/ Registered Post:**

GAIL DAV Public School
GAIL Gaon, Dibiyapur
Distt. Auraiya
Uttar Pradesh-206244

- **Tenders may also be submitted through e-mail on office.gaildav@gmail.com. (Encrypted Files).**
- **Bids are invited directly from the ERP Vendors/ Companies.**

The bids/offers received after the due date and time mentioned above will not be entertained under any circumstances. Incomplete and unsigned bids or the bids not in prescribed format will be rejected without assigning any reason.

Terms and Conditions

1. Submission of Bids:

The bids shall be submitted through speed/ registered post or through E-mail at office.gaildav@gmail.com.

Technical Bid :

This should contain the following:

- (a) Checklist of documents as per **Annexure-A**.
- (b) Duly completed covering letter as per **Annexure-B** on official letterhead.

- 2. One authorized representative of the bidder can be present while opening the tender.
- 3. Financial bids of technically qualified parties shall be opened.
- 4. The Technical Evaluation Committee of the GAIL DAV Public School constituted for the purpose shall assess the ability of the agencies to render the requisite services based on the company profile, rating and on such other criteria as it may fix and the Financial Bids of only those firms qualifying the technical evaluation will be considered.
- 5. The tenderer should sign on each page of the tender documents while submitting.
- 6. Bids, which are late/ vague/ conditional/ incomplete/ not confirming to the laid down procedure in any respect, will be rejected.
- 7. In case of differences arising in the terms and conditions of the tender documents with the firm(s), the decision of GAIL DAV PUBLIC SCHOOL shall prevail.
- 8. In case of any unsatisfactory service, suitable penalties as decided by the Competent Authority shall be levied after issuing notice.
- 9. The period of contract will be for one year.
- 10. The District Court, Auraiya alone will have the jurisdiction to try any matter, dispute or reference between the bidders and the GAIL DAV PUBLIC SCHOOL arising out of this service.
- 11. GAIL DAV PUBLIC SCHOOL reserves the right to modify/change/delete/add any further terms and conditions prior to issue of agreement.
- 12. Arbitration- All dispute and differences which may arise between the GAIL DAV PUBLIC SCHOOL and the Insurance Company shall be referred to Chairman, GAIL DAV PUBLIC SCHOOL whose decision shall be binding on all concerned.

Scope of work:

- **Academic Management**
 - **Student Admission & Registration**
 - **Timetable Management**
 - **Attendance Tracking**
 - **Examination & Report Card Generation**
 - **Student Strength Management**
- **Administration**
 - **HR & Payroll**
 - **Staff Attendance**
 - **Leave Management**
- **Finance & Accounts**
 - **Fee Collection & Receipt Generation**
- **Library Management**
- **Inventory & Asset Management**
- **Transport Management**
- **Communication & Notifications**
 - **SMS/ Email Integration**
 - **Mobile App (Optional)**
- **Parent/Student/ Staff Portal Access**

Signature of Bidder:.....

Date:.....

GAIL DAV PUBLIC SCHOOL

ELIGIBILITY CRITERIA

Sr. No.	Technical Requirements (Documents required)	Complied Yes / No	Supporting documents to be enclosed. Yes/No
1.	Technical Proposal (detailing features, modules, implementation plan, support)		
2.	GST/PAN number of the firm.		
3.	Tender documents duly signed on each page.		
4.	Financial Proposal (itemized quotation with total cost)		
5.	Affidavit on Rs. 10/- stamp paper that the firm is not blacklisted to participate in Govt. tenders.		

(Signature of the Authorized Person)

Date

Name:

Mobile No:

Signature of Bidder:.....

Date:.....

(On office letterhead)

Date:

To,

**Principal
GAIL DAV Public School
GAIL Gaon, Dibiyapur
Auraiya, U.P.
206244**

Sub: Tender for ERP (Enterprise Resource Planing).

Dear Sir/ Madam,

With reference to the above, I am/ We are enclosing our Notice Inviting Tender for the supply, installation, implementation, and support of an ERP (Enterprise Resource Planning) system tailored for GAIL D.A.V Public School, GAIL Gaon, Dibiyapur, Auraiya.

I / We hereby reconfirm and declare that I / We have carefully read and understood the above- referred Tender document including instructions, terms & conditions and all the contents stated therein.

Thanking

Yours faithfully,

(Signature of the Authorized Person)

Name:

Mobile No.:

Signature of Bidder:.....

Date:.....

